



INTERNAL AND EXTERNAL ADVERTISEMENT

Gauteng Enterprise Propeller (GEP) is a Provincial Government agency established under the auspices of the Department of Economic Development, to provide non-financial support; financial support; and coordinate stakeholders for the benefit of SMMEs in Gauteng.

CHIEF FINANCIAL OFFICER (CFO) (Five (5) years Fixed term performance-based Contract)

Annual Total Package (R1 504 872 – R 1 881 090) Negotiable

Purpose of position

To provide effective professional leadership and ensure the establishment and implementation of sound financial management, accounting, procurement, internal control systems and processes for GEP in compliance with relevant legislative requirements.

Key Responsibilities:

- Analyses and interprets GEP strategy and plans for own departmental planning.
- Establishes relevant statutory requirements, standards, trends and practices.
- Formulates departmental strategy document in the prescribed GEP format and submits for approval.
- Identifies and obtains the resources required for successful implementation of the strategy.
- Communicates the strategy to departmental staff and other departments involved.
- Implements the strategy and plan in accordance with delegated authority; within the agreed time frames; according to GEP policy and procedures and statutory requirements
- Present monthly reports to EXCO on Financial Performance and Position of the entity; Debt Management performances; SCM compliances and APP progress; GEP Strategic Partnership performances and new business development
- Manages GEP budgeting process in line with business priorities
- Ensures proper management of the assets of GEP
- Oversees and directs financial reporting
- Oversees the treasury and cash management functions
- Monitors the management of expenses in all departments in accordance with budgets / latest forecasts

- Ensure compliance to Procurement rules and strengthen Supply Chain Management controls
- Continuously reviews and improves accounting, audit, financial reporting, supply chain management and asset management processes, ensuring sound governance and full compliance with all relevant standards
- Continuously reviews and improves financial administration and internal controls
- Contribute to the management of revenue opportunities for financial sustainability of GEP
- Organize monitor and improve relationship with Stakeholders
- Ensures that reporting Managers and staff are focused on relevant key tasks and managed accordingly
- Ensures accurate reporting to Board Committees, Shareholder and Treasury on financial matters.

Minimum Requirements

- Post Graduate Qualification in Accounting/Finance or equivalent (NQF 8).
- Chartered Accountant CA (SA) or Certified Chartered Accountant (ACCA) or Chartered Management Accountant (CIMA).
- Minimum 8 years' experience in finance, accounting, or auditing environment with 5 years at Senior Management level in finance.
- Working knowledge of GRAP

Competencies (Knowledge, Skills and Attributes)

- HR Best Practices
- Legislation
- Policies and Procedures
- Advanced Communication
- Data Analysis and Interpretation
- Advanced Interpersonal
- Strategic Thinking
- Lateral Thinking
- Visionary
- Honesty and integrity
- Judgement
- Professionalism

Suitable candidates to submit updated CV accompanied by a cover letter relating how your experience matches the position.

GEP advocates for equal opportunities. Previously disadvantaged individuals and people with disabilities are encouraged to apply. Kindly note that full background checks will be done on successful candidates and competency assessments will be conducted. Suitable applicants must e-mail detailed, updated CVs accompanied by a covering letter to: cfo@gep.co.za, with subject being the position applied for, by no **later 29 October 2024 at 17h00**. Note that candidates who have not been contacted within 30 days of the closing date must consider their applications unsuccessful. GEP reserves the right to fill or not to fill this position.