



INTERNAL AND EXTERNAL ADVERTISEMENT

Investment Analyst x 3 (One (1) year Fixed term Contract) Annual Total cost to Company (R 658 116.99 – R 921 218.74)

Gauteng Enterprise Propeller (GEP) is a Provincial Government agency established under the auspices of the Department of Economic Development, to provide non-financial support; financial support; and coordinate stakeholders for the benefit of SMMEs in Gauteng.

Purpose of position

Supports business development initiatives. Develops and maintains clients' network and relationships. Applies standard project management skills of resource utilization, and process management independently. Structure deals with assistance and consultation of manager, peers, and other departments

Key Responsibilities:

- Develop and maintain client portfolio to source transactions through networking
- Liaise with intermediaries, lending institutions and other stakeholders for the benefit of clients
- Contribute to the development of a business development strategy
- Manage and persuade internal decision making and project processes to obtain investment approval
- Develop a broad knowledge of corporate finance, macro and micro environment, sector specific transaction, and recommend appropriate mitigation measures on key risk issues
- Conduct due diligence exercises
- With assistance recommend, develop, negotiate innovative/optimum/appropriate finance and legal structures for each investment deal ensuring long term sustainability/ viability of the project to the benefit of the client and the organisation
- Project deal structuring, report writing, and presentation to internal approval committees and external potential players
- With assistance support negotiate with clients and internal role players on an acceptable deal/project structure, financial terms, security to ensure successful deal closure
- With support oversee the finalization of legal agreements pertaining to the transaction/project

Minimum Requirements

- A Bachelor's degree in Commerce/Business or related fields
- A graduate degree related qualification in the GEP prioritised Economic Sectors will be added advantage
- Minimum 3-4 years' experience in a Corporate/Credit/Lending environment
- Good understanding of credit risk models and risk mitigation mechanism
- A valid Code EB driver's licence

Competencies (Knowledge, Skills and Attitudes)

- Deal structuring
- Negotiating skills
- Project management
- Analytical thinker
- Business acumen
- Assertive
- Team player
- Integrity
- MS Office,
- Interpersonal Skills
- Negotiation skills,
- Planning and Organizing Skills
- Ability to meet deadlines and work under pressure,
- Presentation skills,
- Verbal and written communication skills

Please forward detailed, updated CV accompanied by a cover letter relating how your experience matches the position.

GEP advocates for equal opportunities. Previously disadvantaged individuals and people with disabilities are encouraged to apply. Kindly note that full background checks will be done on successful candidates. Suitable applicants must e-mail detailed, updated CVs accompanied by a covering letter to: investmentanalyst@gep.co.za, with subject being the position applied for, by no **later 28 February 2023 at 17h00**. Note that candidates who have not been contacted within 30 days of the closing date must consider their applications unsuccessful. GEP reserves the right to fill or not to fill this position.