

INTERNAL AND EXTERNAL ADVERTISEMENT

Gauteng Enterprise Propeller (GEP) is Schedule 3C Provincial Public Entity established under the auspices of the Department of Economic Development with a view to provide non-financial support; financial support; and co-ordinate stakeholders for the benefit of SMMEs in the Gauteng province

THE GEP INVITES INTERESTED AND SUITABLY QUALIFIED CANDIDATES TO APPLY FOR THE FOLLOWING POSITION:

SENIOR MANAGER: REVENUE GENERATIONS (ONE (1) YEAR FIXED TERM PERFORMANCE CONTRACT)

Head Office

Reporting to the General Manager: Stakeholder Management and Revenue Generation

The Senior Manager: Revenue Generations will provide efficient and professional Revenue Generation by actively contributing towards GEP goals and objectives of SMME Development, Transformation, Modernisation and Re-industrialisation as well as the Township Economy Revitalisation Programme

Key responsibilities:

1. Improve networks with private and public partners to support GEP programmes and projects

- Initiate partnership opportunities with both public and private partners to grow GEP funding.
- Prepare funding proposals for private and public partners locally and internationally
- Ensure establishment of knowledge sharing platforms with Development Finance Institutions/ Benchmark with financial institutions best practice.
- Identify, evaluate and review industry and sector specific financial programs as well as relevant funding opportunities and align with GEP funding model.
- Act as GEP Account Manager for all funding raised for the agency.
- Conclude and implement financial agreements with partners.

2. To ensure sound financial, human resources and operational management

- Ensure overall attainment of a clean audit
- Management and control of all HR, Financial, Administration and Legislative requirements within GEP policies and procedures
- Management of risk plan within unit's ambit

JOHANNESBURG OFFICE

7th Floor, 124 Main Street,
Johannesburg, 2107
Telephone: 011 085 2002
Fax: 011 834 6702

EKURHULENI OFFICE

Ground Floor,
188 Victoria Street,
Germiston, 1400
Telephone: 011 776 9079
Fax: 011 827 2886

SEDIBENG OFFICE

36 Merriman Avenue,
Vereeniging, 1930
Telephone: 016 910 1200
Fax: 016 910 1216

WEST RAND OFFICE

23 Eloff Street,
Krugersdorp, 1739
Telephone: 011 950 9870
Fax: 011 950 9886

TSHWANE OFFICE

1st Floor, Block G,
333 Grosvenor Street,
Hatfield Gardens, Hatfield
Telephone: 012 430 2359
Fax: 012 323 4205

HEAD OFFICE 6th Floor, 124 Main Street, Johannesburg, 2107 | Telephone: 011 085 2001 | Fax: 011 388 4010 | Website: www.gep.co.za

BOARD

Ms. L Mphahlele (Chairperson), Ms. P Mangcu (Deputy Chairperson),
Mr. S Zamxaka (Chief Executive Officer), First Corporate Secretaries (Company Secretariat),
Ms. D Maithufi, Mr. L Marincowitz, Mr. K Mogotsi, Mr. E Ranamane, Ms. B Mahlutshana,
Mr. D Golding, Mr. T Rasenyalo, Mr. S Mkhize, Ms. N Mufamadi, Ms. D Maphanzela

- Manage a team consisting of Manager Revenue Generations and Three (3) Assistant Manager: Key Account and Admin Support Staff.

REQUIREMENTS

Minimum Qualification:

- B Degree in Finance, Economics, Business or equivalent qualification
- Postgraduate degree will be an advantage
- Experience in working with Board of Directors

EXPERIENCE

- Ten (10 years) experience in a similar role
- Five (5) years plus experience in a managerial role.
- Experience in working with Board of Directors

COMPETENCIES / SKILLS

- Understanding of the National and Provincial political goal and priorities
- Understanding of the mandate, role and strategic priorities of GEP
- Understanding of the role of the private sector, as a social partner, in ensuring shared socio-economic growth and development
- Developmental understanding of socio-economic issues, poverty reduction and the role of entrepreneurs in ensuring shared growth and development.
- Developmental understanding of role of entrepreneurs in mainstream economic activities as a tool of bridging the gap between the first and second economies.
- High level project management skills.
- High level human resource management skills.
- High level financial management skills.
- Good communication skills, including communicating with a variety of stakeholders.
- Advanced Computer skills.
- Advanced report writing skills.

Please forward detailed, updated CV accompanied by a cover letter relating how your experience matches the position.

GEP advocates for equal opportunities. Previously disadvantaged individuals and people with disabilities are encouraged to apply. Kindly note that full background checks will be done on successful candidates. Suitable applicants must e-mail detailed, updated CVs to:

SeniorManagerRevenueGeneration@gep.co.za, with subject being the position applied for, by no **later 10 September 2021 at 17h00**. Note that candidates who have not been contacted within 30 days of the closing date must consider their applications unsuccessful. GEP reserves the right to fill or not to fill this position.

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