



INTERNAL AND EXTERNAL ADVERTISEMENT

Gauteng Enterprise Propeller (GEP) is Schedule 3C Provincial Public Entity established under the auspices of the Department of Economic Development with a view to provide non-financial support; financial support; and co-ordinate stakeholders for the benefit of SMMEs in the Gauteng province

THE GEP INVITES INTERESTED AND SUITABLY QUALIFIED CANDIDATES TO APPLY FOR THE FOLLOWING POSITION:

Position: Risk Manager

1. Purpose of Position:

The Risk Manager is a strategic enabler who will be responsible for providing direction and leadership in the Risk Management Function by facilitating and guiding in the risk identification, risk assessment (i.e. risk quantification and risk measurement), risk mitigation plan, risk reporting and risk monitoring, including fraud prevention and business continuity management. The position is aimed at implementation of the Risk Management Policy line with ISO31000 Risk Management Standards and the Public Sector Risk Management Framework in order to improve the risk maturity/risk intelligence, whilst creating risk opportunities for GEP with a view of enhancing a long term sustainability and achievement of the GEP's strategy. This position will report directly to the Head of Risk & Audit – of which in turn reports administratively to the CEO and functionally to the Audit and Risk Committees.

2. Key Responsibilities for the Position:

- Develop, manage and implement the Risk Management Policy Framework as it relates to Risk Management, Business Continuity Management, and Compliance and Ethics;
- Develop, manage and implement the Risk Management Plan, Fraud Prevention Strategy, Compliance Monitoring Plan, BCM Plan and Ethics Programme;
- Develop, manage and implement the Risk Appetite Framework and Combined Assurance Model;
- Develop and monitor the Strategic, Operational and Projects risk profiles, including risk support to Executives, risk awareness and assessment of adequacy and effectiveness of risk mitigations/controls;
- Manage Risk Management's administration and human resources, including Interns;
- Manage multiple projects and multiple teams;
- Liaise with internal and external stakeholders

3. Minimum Requirements:

- A degree in Risk Management, Internal Auditing, Finance or other related qualifications. A post graduate degree in risk management, ICT, auditing, accounting, finance, or a related field and a driver's license will be an advantage;
- Certified Internal Auditor (CIA) or Chartered Accountant (CA)SA, or Certified Risk Practitioner(CRPrac) or Certified Risk Management Professional(CRMProf). Person studying towards these qualifications will also be considered.
- A minimum of 5 years' direct experience in an risk management environment of which three years must be in a supervisory or management level;
- Membership with the Institute of Risk Management of Southern Africa (IRMSA), Institute of Internal Auditors of South Africa (IIASA) or South African Institute of Chartered Accountants (SAICA) or other related Institute;
- An intimate understanding of GEP as an organization together with an appreciation of its strategic and operational environment and stakeholder relations;
- Knowledge of Ethics Programme, BCM Programme, Compliance Framework, Risk Management Methodology, Forensics Investigations;
- Thorough of knowledge of ICT, various public sector laws and regulations such as PFMA, financial sector regulations, principles, practices and King IV Report on Corporate Governance;
- Demonstrate ability to gather, interview, analyse, and evaluate facts/sensitive information, and prepare and present concise oral and written reports;
- Ability to work with multiple projects, multi task and project management skills;
- Ability to understand group dynamics and behaviour and contribute to building a cohesive knit team;
- Flexible and pro-active individual, with high level of integrity; and
- A firm, confident, committed, flexible, pro-active, solution-driven, self-motivated and result driven individual.

4. Competencies (Knowledge, Skill and Attitudes)

- In-depth knowledge of BCM standards, Ethics standards, Compliance standards, Investigations standards and PFMA.
- Strong background and experience with ICT, Investigations and Risk Management Methodologies and techniques.
- Prior success in conducting Investigations and ICT audits;
- Ability to build relationships while asking tough questions.
- Excellent written and oral Communication ability.
- Strong time management and organizational skills.
- The ability to maintain high ethical standards both personally and professionally.
- Shows honesty and fairness when dealing with others.

Please forward detailed, updated CV accompanied by a cover letter relating how your experience matches the position.

GEP advocates for equal opportunities. Previously disadvantaged individuals and people with disabilities are encouraged to apply. Kindly note that full background checks will be done on successful candidates. Suitable applicants must e-mail detailed, updated CVs to: **recruitment@gep.co.za**, with subject being the position applied for, by no later than 20 October 2017. Note that candidates who have not been contacted within 30 days of the closing date must consider their applications unsuccessful.